



Minutes of the IQAC Meeting

A meeting of **Criteria 1** was conducted on 19th September 2023 at 1:00 p.m. in the Principal Office and the following points were discussed during the meeting:

1. All the teachers are required to make teaching plans of their respective subjects and submit them to their respective Teacher-in-charges.
2. To further improve the criteria 1.1.1, it was decided to include Result Analysis, which would describe the pass percentage of students and percentage of students scoring greater than 7.5 and 8.5 SGPA.
3. Preparation of a previous-year question paper bank which would also be helpful to the students.
4. It was decided that Teachers Feedback forms and Alumni feedback forms need to be circulated again to gather more responses.
5. Grant for research projects for faculty should be increased
6. Measures should be taken to improve internet speed and availability at all locations in college premises.
7. A policy should be formed for reimbursement of registration fee (upto certain limit) of workshops, conferences, seminars in order to encourage participation of faculty in such events.



Sep. 19, 2023.

Following members were present in the meeting held on Tuesday, 19 Sep, 2023 in the Principal's office.

Name	Sign.
1. Sarfate	Sarfate
2. Rachna	Rachna
3. Amanjot Kaur	Amanjot
4. Chuti Gang	Chuti
5. Manleen Kaur	Manleen
6. Annet Kaur	Annet
7. Rashmeet Kaur	Rashmeet
8. Husheer Kaur	Husheer Kaur
9. Navleen Dera	Navleen
10. Rekha Shah	Rekha